



*Veterans of Foreign Wars
Department of West Virginia
5532 MacCorkle Ave SW
South Charleston, WV 25309
Phone (304) 310-0407
Email vfwwwqm@gmail.com
Website www.vfwwv.com*

July 1, 2026

From: Quartermaster, VFW State of West Virginia
To: All District Quartermasters
All Post Quartermasters

Subj: 2026-2027 ACCOUNTABLE OFFICER AND EMPLOYEE BONDS

Ref: Section 703 of the VFW National By-Laws

Comrade Quartermaster,

1. In accordance with reference (a), **each officer accountable for funds or property** pursuant to any provision of these By-Laws shall be bonded with an indemnity company as surety in a sum at least equal to the amount of the liquid assets for which, so far as can be anticipated, they may be accountable.
2. Current Accountable Officer Bonds and Club Manager/Employee bonds expire on August 31, 2026.
3. Enclosed is an Accountable Officer Bond application and Club Manager/Employee Bond application (if applicable), with a spreadsheet identifying the cost of the bond(s), for the period covering 1 September 2026 to 31 August 2027.
4. Make sure you put the Post # and State, the amount to be bonded (not the cost amount) and the Post Annual Income (you can add column 11 of your last 4 quarterly audits to determine your annual income). Make sure there is a signature and phone number on the application. As a reminder, the amount of the Post Annual Income has no relationship to the amount being bonded.
5. **Each field on the bond application must be completed and returned, along with payment**, to State Headquarters in time to process and submit to the bonding company prior to August 31, 2026. Make checks payable to **VFW State Headquarters** and mail to:

VFW State Headquarters
PO Box 9431
South Charleston, WV 25309

6. **A separate application must be completed for each Accountable Officer and/or employee.** The Accountable Officer bond is a position bond and does not require any modifications to the initial application if a bonded officer is replaced any time during the year. If an employee changes, only a new application is required (e.g. no additional payment is required.)

Mailing Address: PO Box 9431, South Charleston, WV 25309 – Email vfwwwqm@gmail.com

7. To avoid having to increase the amount of bond coverage throughout the year, please take into account additional revenue the Post will receive from dues payments, Life Member payments and Legacy Life Member payments. Quarterly audits will be monitored to ensure the officer(s) are bonded properly.

8. If there are any questions, please contact me at (304) 310-0407

Very respectfully,

A handwritten signature in black ink, appearing to read "D. A. Sockett". The signature is stylized with a large, sweeping initial "D" and a long horizontal stroke at the end.

D. Andrew Sockett, Quartermaster
Veterans of Foreign Wars
Department of West Virginia