



VFW State of West Virginia
5532 MacCorkle Ave SW
PO Box 9431
South Charleston, WV 25309
Phone (304) 768-7514; Fax (304) 768-1407
Email vfwgm@frontier.com
www.wvfw.com; www.wvfw.org

GENERAL ORDERS NO. 3
SERIES 2022-2023, SEPTEMBER 2022

All General Orders will be forwarded electronically and posted on the state website at <https://vfwv.com/di/vfw/v2/default.asp?pid=60909>. Posts or individuals who want a hard copy of the General Orders and accompanying documents, send \$25 to VFW State HQS, PO Box 9431, South Charleston, WV 25309.

1. **MEMBERSHIP:** The new membership year has begun. Currently we are at 5.00% and need 10,104 members to achieve 100%. District 2 is leading with 6.55%. The top Post in each District is:

District 1	Post 6327 Sistersville, 19.72%
District 2	Post 8363 Chesapeake, 12.03%
District 3	Post 6723 Alderson, 14.28%
District 4	Post 6452 Ridgeley, 23.17%
District 5	Post 5578 Madison, 7.65%

Special recognition to Post 6723 Alderson who is already at 9.52% in New and Reinstated members, showing growth in their Post.

Each District has a VFW canopy for recruiting events. Contact your District Commander to arrange to use the canopy. For recruiting and membership assistance contact Richard Ogden 304-545-8599, or via email at reogden@yahoo.com. Remember, membership is the life blood of this organization.

2. **MEMBERSHIP RECRUITING:** There will be a recruiting event at Charleston's Haddad River Park on Tuesday, September 20 thru Sunday, September 25 from 9 AM to 5 PM daily. Anyone interested in manning a information/recruiting booth during their stay please contact District 2 Commander PSC Bob Caruthers or the State HQS.

The top three recruiters so far this year are:

Joe Capito, Post 6450 Chester, 15
PSC David Moske II, Post 1064 Huntington, 10
Ronie Wheeler, Post 9926 Mason, 6

At a recent recruiting event, a new member recruited last year brought to our attention they were never contacted by anyone from the Post even though they were told someone from the Post would contact them. It is important to make sure a new member is informed of the Post meeting date, place and time and are welcomed to the Post

3. **2022-2023 COMMANDER'S MANUAL AND NATIONAL MEMBERSHIP PROGRAM:**

Commander Boggess' manual have been mailed to Posts who did not have representation at the State Convention. The manual contains the 2023 National Membership Program for the All-American Post, District and Department requirements. The Commander's manual is available on our website <https://vfwv.com/di/vfw/v2/default.asp?pid=60882>. Now is the time to review the All-State and All-American requirements.

4. **OFFICER RESPONSIBILITIES**: All elected and appointed Post and District Officers are encouraged to review section 218/418 of the Manual of Procedure to be familiar with their roles and responsibilities as officers.

5. **ARREARAGES**: In accordance with Section 518 of the National Manual of Procedure, as Commander, I am responsible to enforce strict observance of the laws and usages of this organization and insist that Department business and activities are conducted in such a manner that they do not violate any applicable governmental law, ordinance, or regulation. There are several Posts not in compliance with the National Bylaws. Post Commanders will be receiving letters directing them to resolve their arrearages by October 1st. Failure to do so will result in administrative action that may include removal of officer(s) and/or Post suspensions. If you need assistance in completing these deficiencies, contact your District Commander. Posts in arrears are:

District 1:

Post 437 Moundsville, proof of insurance and 2019 tax filings.

Post 578 Terra Alta, March to June quarterly audit.

Post 629 Fairmont, proof of insurance.

Post 826 Kingwood, proof of insurance and 2019 tax filings.

Post 2345 Tunnelton, proof of insurance and March to June quarterly audit.

Post 2523 Bruceton Mills, March to June quarterly audit.

District 2:

Post 1212 Parkersburg, March to June audit.

Post 3408 West Union, corrected March to June audit.

Post 3466 Charleston, proof of insurance and March to June quarterly audit.

Post 4419 Clay, corrected March to June quarterly audit.

Post 5469 Glenville, March to June quarterly audit.

Post 8516 Elkview, proof of insurance.

District 3:

Post 1976 Weston, corrected March to June quarterly audit.

Post 3738 Webster Springs, proof of insurance and 2019 tax filings.

Post 3757 Burnsville, proof of 2019 tax filings.

Post 4484 Quinwood, proof of insurance and March to June quarterly audit.

Post 6106 Summersville, proof of 2019 tax filings and corrected March to June quarterly audit.

Post 6737 Renick, proof of 2019 tax filings.

Post 8614 Craigsville, proof of 2019 tax filings.

Post 9151 Salem, proof of 2019 tax filings and March to June quarterly audit.

District 4:

Post 896 Martinsburg, proof of insurance, proof of 2019 tax filings and corrected March to June quarterly audit.

Post 3647 Elkins, proof of insurance, proof of 2019 tax filings, Jan-Mar and March to June Quarterly audits.

Post 4019 Berkeley Springs, proof of insurance.

Post 5583 Coalton, March to June quarterly audit.

Post 7780 Mathias, proof of 2019 tax filings.

Post 9606 Moorefield, proof of insurance.

District 5:

Post 4469 Beckley, proof of 2019 tax filings and March to June quarterly audit.

Post 7695 Ansted, proof of insurance and 2019 tax filings.

Post 8614 Welch, March to June quarterly audit.

6. **QUARTERLY AUDITS:** Post Commanders are responsible for ensuring Post Trustees properly complete the Post Trustees Report of Quarterly Audit 30 days after the end of the calendar quarter. To make sure the audit is completed properly, follow the Audit Completion Checklist at [https://vfwv.com/uploads/Documents/Auditcompletionchecklist\(1\).pdf](https://vfwv.com/uploads/Documents/Auditcompletionchecklist(1).pdf)

7. **ACCOUNTABLE OFFICER AND EMPLOYEE BONDS.** At a minimum, Post Quartermasters shall be bonded for all funds the Post has to include all bank, savings, and investment accounts. Other officers accountable for funds can be bonded for an amount approved by the members. Post Commanders of Posts who are under-bonded will be receiving notices they are not in compliance with the National Bylaws and will be required to correct the deficiency in a timely manner.

8. **SEXUAL HARASSMENT/SEXUAL ASSAULT. ZERO TOLERANCE FOR HARASSMENT & DISCRIMINATION IN THE VFW.** Attention of all members is directed to Section 901 of the National Bylaws, "Discipline of Members." Members who have committed offenses recognized by the Veterans of Foreign Wars of the United States may be subject to disciplinary action. Members are reminded that acts of Sexual Harassment, Racial or Sexual Discrimination, and all other conduct prejudicial to good order and discipline or conduct determined to be unbecoming of a member will not be condoned. In general, harassment and discrimination consists of any form of verbal, non-verbal, or physical conduct that is sufficiently severe and/or pervasive enough to have the purpose or effect of creating an intimidating, hostile, or offensive environment or otherwise interfering with another's ability to participate in VFW events. All members will be treated with dignity and respect.

9. **VFW PROGRAMS:** Schools will be in session soon. The current Voice of Democracy, Patriot's Pen and Teacher of the Year applications are now available on our website <https://vfwv.com/di/vfw/v2/default.asp> under the drop-down menu "Programs." You can also access the information on the VFW National website <https://www.vfw.org/community/youth-and-education/youth-scholarships> and <https://vfw.org/community/youth-and-education/teacher-of-the-year>. Due date to Posts for all entries is October 31, 2022.

10. **BUDDY POPPY ORDERS:** Now is the time to order your Veterans Day Buddy Poppies. Due to the high demand on Buddy Poppies, National requests a 6 to 8-week lead-time on Poppy orders. A Poppy Order form can be found at <https://vfwv.com/uploads/Documents/BuddyPoppyOrderFormrev070621.pdf>.

11. **DATES TO REMEMBER:**

7 th of each month	Post and Auxiliary Community Service reports (dollars and hours) to District Commander
20 th of each month	District Commanders consolidated Community Service report to State HQS
September 16-19	Commander-in-Chief Tim Borland visits West Virginia (itinerary forthcoming)
September 20-25	Recruiting event Haddad River Park, Charleston
October 31	Post trustees July-September Quarterly Audit due State HQS
October 27-30	Southern Conference Asheville, NC
October 31	Voice of Democracy entries due to Posts
October 31	Patriot's Pen entries due to Posts
October 31	Teacher of the Year entries due to Posts

12. **2022 SOUTHERN CONFERENCE:** The VFW State of North Carolina will be hosting the 2022 Southern Conference 27-30 October, 2022 in Asheville, NC. For hotel information and registration forms, see <https://vfwv.com/di/vfw/v2/default.asp?pid=60904>.

13. **UPCOMING DISTRICT MEETINGS:**

Districts serve lunch before meeting. Time listed is lunch time.

District 1	Chester	November 6	12:00 PM	Anderson	Smith
District 2	Ripley	November 5	12:00 PM	Boggess	Kennedy
District 3	Grafton	November 5	12:00 PM	Elliott	Hudson
District 4	Martinsburg	November 6	1:00 PM	Simmons	Crum
District 5	9738 East Huntington	November 19	12:00 PM	Ogden	Hudson

Schedule subject to change.

POST REPRESENTATION AT A DISTRICT MEETING IS NOT AN OPTION. In accordance with Section 218(a)(1)k, Post Commanders are to assure that the Commander or their representative attend all properly called District meetings or Convention. Information for members to participate in the meeting electronically will be provided at a later date.

14. **COMMANDER CALENDAR:** Any Post requesting the presence of Commander Boggess through June 2023 need to send a request in writing to State Headquarters.

OFFICIAL:
S. KEVIN LIGHT, ADJUTANT
VETERANS OF FOREIGN WARS
STATE OF WEST VIRGINIA

BY ORDER OF:
Dr. CORRINA M. BOGCESS, COMMANDER
VETERANS OF FOREIGN WARS
STATE OF WEST VIRGINIA